



San Jose Arena Authority

Regular Meeting of the Board of Directors
SAP Center at San Jose
President's Room
525 West Santa Clara Street
San Jose, CA
January 22, 2014
4:00 pm

Meeting Minutes

Board Members in Attendance

Matthew Bright	Kris McFarland
Mark Burriss	Bruce Pinsky
Jonathan Clough	Kathy Sutherland
Carl Honaker	Eva Terrazas
John Kennett	John Veargason

Staff in Attendance

Chris Morrissey (Executive Director)
Shelly Wang (Administrative Assistant)
Patricia Deignan (City Attorney)

Guests in Attendance

Rich Sotelo (Sharks Sports & Entertainment)

Board Members Not in Attendance

Kansen Chu	Dan Orloff
Barbara Keegan	Charles Whitcomb
Kevin Klink	Leland Wilcox
Bob Leininger	Rani Yadav-Ranjan
Pierluigi Oliverio	

1. **Call to Order/Roll Call/Introductions.** The Arena Authority convened the Regular Meeting of the Board of Directors at SAP Center at San Jose at 4:07 p.m.
2.
 - a. **Review and Approve December Board Meeting Minutes.** Approved. (9 approvals, 1 abstention)
 - b. **Discussion on Board and Staff Communication Limitations.** Patricia Deignan reviewed communication limitations for Board members and staff as pertains to the Brown Act and Sunshine Reform Act.
3. **Executive Director and Staff Reports**
 - 3.1. **Executive Director (Morrissey)**
 - a. **Accept Reports on Arena Authority Oversight**
 - **SAP Center at San Jose.** New directional signage (see agenda item 3.1.a.); exterior fascia cleaned at St. John Street; meeting with OCA, Sharks Sports & Entertainment, PRNS, SJPd and SJAA to discuss permit issues for Arena Green is currently being scheduled.

- Sharks Ice at San Jose (Verbal). The Arena Authority Board will meet at Sharks Ice at San Jose for the February 2014 meeting. Jon Gustafson, General Manager at Sharks Ice at San Jose, will present an annual summary of activities.
- San Jose Municipal Stadium (Verbal). See item 4.5.b. below.
- b. Accept Verbal Report on Arena Authority Administrative Issues.
 - South Campus Operations Team. Directional signage for the south campus area will be completed in the 1st quarter of 2014.

3.2. Administrative Assistant (Wang)

- a. Accept Report on Upcoming Events at SAP Center at San Jose. See agenda item 3.2.a.
- b. Accept Report on Activities at Sharks Ice at San Jose. Polina Edmunds, who trains at Sharks Ice at San Jose and attends Archbishop Mitty High School, will compete for Team USA in the ladies singles competition in Sochi, Russia.
- c. Accept Property Use Agreement for Suite C-11 at SAP Center at San Jose. See agenda item 3.2.c.
- d. Accept Revised City Council Policy 9-11 (Distribution of Tickets or Passes to City/Agency Officials). See agenda item 3.2.d.

4. **Committee Reports**

4.1. Standing Executive Committee/Organizational Oversight Committee (Chair: Veargason).

- a. Accept Verbal Report of Board Tour of SAP Center at San Jose. The Arena Authority Board toured SAP Center at San Jose at the end of the meeting.
- b. Accept Verbal Report on Board Photo Session. The Arena Authority Board will have their photo taken at the March 2014 Board meeting.

4.2. Standing Finance Committee (Chair: Burriss)

- a. Review and Approve October and November 2013 Financial Statements. Approved.

4.3. Standing San Jose Sports Hall of Fame Committee (Chair: McFarland)

- a. Accept Verbal Report on 2014 San Jose Sports Hall of Fame Program. None.
- b. Accept Report on the Termination of the High School Scholarship Program and the Transfer of Final \$45.38 in Scholarship Funds to the San Jose Sports Authority. A check was sent to the San Jose Sports Authority in the amount of \$45.38 and will end the Arena Authority's involvement with the San Jose Sports Hall of Fame High School Scholarship Program.
- c. Accept Verbal Report to Fill Committee Vacancy. Traditionally, three Arena Authority Board members have positions on the San Jose Sports Hall of Fame Committee. There are currently two vacant positions. Board members who are interested in the vacant positions should contact Chris Morrissey.

4.4. Standing Facilities Committee (Co-Chairs: Burriss and Clough)

- a. Accept Verbal Report on Planning for FY 2014-15 Capital Budgets for SAP Center at San Jose and Sharks Ice at San Jose. Drafts of the capital budgets are expected during the 1st quarter of 2014.
- b. Accept Verbal Report on SAP Center at San Jose Advertising Plan. There has been a request by Sharks Sports & Entertainment to defer the submittal of the advertising plan.

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- c. Accept Verbal Report on Submittal of Annual Summary for Sharks Ice at San Jose. See agenda item 3.1.a.
 - d. Tour of SAP Center at San Jose (at the end of the meeting). The tour of SAP Center at San Jose was led by Rich Sotelo, Sharks Sports & Entertainment.
- 4.5. Standing San Jose Municipal Stadium Committee (Chair: Keegan and Whitcomb)
- a. Accept Report on FY 2013-14 Capital Budget Recommendations for San Jose Municipal Stadium. See agenda item 4.5.a.
 - b. Accept Reports Relating to the New Management Agreement for San Jose Municipal Stadium. In December 2013, the San Jose City Council approved a five-year lease extension for the San Jose Giants at Municipal Stadium. Included in the new lease is a memorandum of understanding for the shared management of the parking lot between Sharks Ice at San Jose and Municipal Stadium.
 - c. Accept Report on Municipal Stadium Master Plan. See agenda item 4.5.c.
- 4.6. Standing Community Programs Committee (Chair: Leininger)
- a. Accept Verbal Report on Draft City and Community Events Policy Document. The Community Programs Committee will soon be meeting to finalize the policy document.
 - b. Accept Verbal Report on Outreach for School-Based Programs at Sharks Ice at San Jose. None.
5. **Open Forum.** None.
6. **Adjournment.** The meeting concluded with a tour of SAP Center at San Jose, which ended at 6:00 p.m.

Submitted by:

Shelly Wang
San Jose Arena Authority